

# Library Trustee Minutes

## July 26, 2017

### **Call to Order: 7:07**

**Present:** John Mickola, Angela Jack, Dwight Horan, Roberta Flashman, Michelle Thomas, Anne Manney, Claire Lavin, new member Bill Pineda, Mary Murtland, director.

### **Secretary's report:** approved

John is going to check with Dave about whether he wants to remain on the board.

There was discussion about how to create more participation from the town at the library. We discussed adding a flyer to the tax bills that gives info about the library. We also discussed creating a survey that could give us more information about how people would like to use the library and programs they would like to see.

One of the items discussed was ebooks. Currently we just pay a basic fee to CWMARS for ebooks – we use it so little the bill is insignificant. It might be expensive to set up a system where patrons could access ebooks or emagazines. This is a topic that should go into the survey.

Mary will get circulation info for ebooks from Boston. She will try to get questions answered by CWMARS regarding circulation by month, by type, and the ebook info they have. Some questions are: total number of patrons; circulation monthly for the last 5 years.

Sub-committee made up of Roberta, Angela and Claire will work on survey and marketing ideas.

Camp Lapham had a book that got ruined and have been told they have to pay for it.

The idea of a book club during story hour was suggested by Mary doesn't think we have enough staff to make it work.

### **Director's report:**

Change to the circulation policy: If a patron loses a book and pays for it and then finds the book and returns it, they need to have a receipt and it needs to be within 30 days in order to be paid back. Mary is making other changes to the policy and should have it completed by next meeting. Mary completed to management training course. Director's report approved.

**Election of Officers:**

Chair – Michelle Thomas

Vice-chair - John Mickola

Treasurer – Roberta Flashman

Secretary – Claire Lavin

It is time for the director's evaluation. Michelle will send a survey through email.

Adjourned: 9:00